



Kirksville Brake & Muffler

Auto Service Center

(660) 627-5201
115 N. Marion St.
Kirksville, MO 63501

Employment Application

Please complete all sections in order to be considered for employment.

Applicant Information

Full Legal Name: _____ Date: _____
Last First Middle

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Shift: _____ Desired : \$ _____

Position Applied for: _____ How did you hear about us: _____

Are you willing to take a drug screen as part of the hiring process? YES NO

Are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO (A conviction will not necessarily disqualify a candidate from employment.)

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Military Service

Branch: _____ From: _____ To: _____

What type of education, training, skills, and certifications did you receive in the military?

Reasonable Accommodation

Are you able to perform the essential functions of the job with or without a reasonable accommodation?

Yes___ No___

Additional comments:

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Safety

Have you ever been written up for violating any safety rule?

Have you had any previous safety training?

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____